



**CITY OF BRANSON**  
**MAINTENANCE WORKER II**  
**WATER METER MAINTENANCE – UTILITIES DEPARTMENT**  
***SUPPLEMENTAL QUESTIONNAIRE***

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**DEADLINE:** Applications, Supplemental Questionnaires, and Requests for Criminal Record Check Forms will be accepted in the Human Resources Department until 4:30 p.m. Friday September 21, 2012.

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

This questionnaire will be used to further evaluate your training and experience as it relates to the position of MAINTENANCE WORKER II in the UTILITIES DEPARTMENT. You may include paid employment, military, volunteer, educational training and/or experience. EXPERIENCE AND/OR EDUCATION NOTED ON THIS QUESTIONNAIRE MUST BE SHOWN ON THE APPLICATION FORM. Ask for additional Employment Record sheets if necessary.

This questionnaire is a supplement to your application and is made a part thereof subject to all terms and conditions noted on the Application for Employment. APPLICANTS ARE RESPONSIBLE FOR THE ACCURACY ON THIS FORM. FAILURE TO PROVIDE COMPLETE INFORMATION COULD JEOPARDIZE YOUR OPPORTUNITY FOR FULL CONSIDERATION.

1. Do you have a valid Driver's License? YES \_\_\_\_ NO \_\_\_\_ License # \_\_\_\_\_  
Date of Expiration: \_\_\_\_\_ State: \_\_\_\_\_

2. Do you possess a valid Class A CDL with tank and air brake endorsements? YES \_\_\_\_ NO \_\_\_\_  
Date of Expiration: \_\_\_\_\_

3. Are you a high school graduate or GED equivalent? YES \_\_\_\_ NO \_\_\_\_

4. Do you have three (3) years of experience in water distribution systems maintenance, repair and installation, water meter reading, maintenance and repair or related experience? YES \_\_\_\_ NO \_\_\_\_

5. Do you possess a Missouri Water Distribution III Certificate of Competency? YES \_\_\_\_ NO \_\_\_\_

| 6. Do you have the following experience:  | YES   | NO    | JOB NUMBER<br>ON APPLICATION |
|---|-------|-------|------------------------------|
| a) reading water meters                   | _____ | _____ | _____                        |
| b) repairing water meters                 | _____ | _____ | _____                        |
| c) operating hand tools                   | _____ | _____ | _____                        |
| d) operating power tools                  | _____ | _____ | _____                        |
| e) dump truck driving                     | _____ | _____ | _____                        |
| f) plumbing experience                    | _____ | _____ | _____                        |
| g) changing water meters                  | _____ | _____ | _____                        |
| h) water leak repairs                     | _____ | _____ | _____                        |
| i) meter testing                          | _____ | _____ | _____                        |
| j) sewer system maintenance               | _____ | _____ | _____                        |
| k) lead work experience                   | _____ | _____ | _____                        |
| l) operating backhoes or excavation equip | _____ | _____ | _____                        |

|  | YES   | NO    | JOB NUMBER<br>ON APPLICATION |
|--|-------|-------|------------------------------|
| m) performing preventative maintenance and minor repairs on:                                       |       |       |                              |
| m1 pumps   | _____ | _____ | _____                        |
| m2 vac machines  | _____ | _____ | _____                        |
| m3 water valves  | _____ | _____ | _____                        |
| m4 fire hydrants   | _____ | _____ | _____                        |
| m5 generators  | _____ | _____ | _____                        |
| m6 air compressors   | _____ | _____ | _____                        |
| n) maintaining records and submitting reports  | _____ | _____ | _____                        |
| o) monitoring work of subordinates   | _____ | _____ | _____                        |
| p) performing inspections on new water lines   | _____ | _____ | _____                        |
| q) operating gas powered abrasive blade saws   | _____ | _____ | _____                        |
| r) using computer programs and software to<br>perform duties of water meter maintenance.           | _____ | _____ | _____                        |
| s) tracking and maintaining historical data and<br>schedules for water meter replacement programs. | _____ | _____ | _____                        |
| t) following safety procedures and policies<br>including confined space entry.                     | _____ | _____ | _____                        |

7. List different types of equipment you have experience operating:

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8. List any additional related certifications that you currently hold:

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9. Have you listed on the application form **ALL** jobs and education described on this questionnaire?  
**YES**\_\_\_\_ **NO**\_\_\_\_ Ask for additional Employment Record sheets, if necessary.

**NOTE: FAILURE TO LIST ALL JOBS OR EDUCATION COULD BE CAUSE FOR REJECTION BASED ON INSUFFICIENT INFORMATION. CHECK YOUR APPLICATION AGAIN.**

**EEO EMPLOYER**